

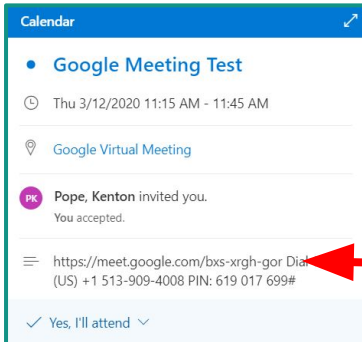
# HOW TO JOIN A GOOGLE MEET!

## Quicksheet: How to JOIN a Google Meet

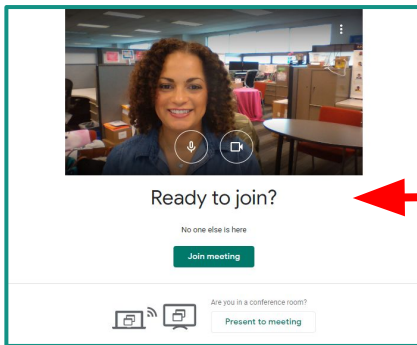
Created by: Natasha Rachell, Digital Learning Specialist, Atlanta Public Schools



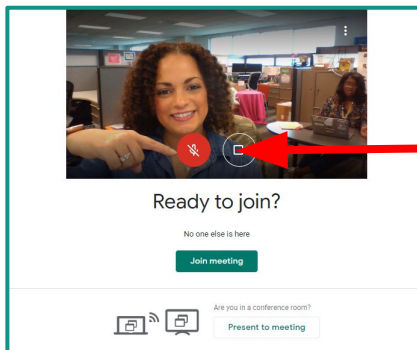
Check your Outlook calendar for the link to your Google Meet. It may also be located in myPLC when you register for your PL session.



Once you have the link, copy and paste it into your Chrome browser.



It will take you to the "Ready to Join?" screen!



MAKE SURE THAT YOU CLICK THE MICROPHONE TO MUTE YOURSELF!!!! This is also where you can disable your camera if you need to!



You are now in the Google Meet! You can click on the "chat" icon on the top right of your screen to chat and engage with the presenter and other participants or to ask any questions that you may have.